



Space Family Education, Inc.

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To: SFEI Staff and Membership
From: SFEI Board of Directors
Re: SFEI Transition Completion and Director Issues
Date: May 4, 2007

Dear SFEI Staff and Members,

We have completed our transition to a new SFEI Executive Director and management structure at the JSC CCC. Effective immediately, Christine Wood is the Executive Director and Dianna Ritter is the Assistant Executive Director. Sylvia Galvan continues in her role as SFEI Office Manager. As noted previously, Ms. Ritter's previous position of Infant Toddler Coordinator has been incorporated into the Assistant Executive Director position she now occupies. The Board of Directors would like to thank the entire SFEI staff, but in particular, Ms. Ritter and Ms. Galvan, for their outstanding efforts to make this a smooth transition. We would also like to thank the members for their patience as we worked through transition issues.

We would like to commend Ms. Wood and her staff on their fantastic response to the tragic event here at JSC on Friday, April 20. They are now working with Debbie Berdich, our Vice President and Safety lead, to capture lessons learned so that we can more effectively respond to future emergencies and communicate more efficiently with the members. In this context, they will be reviewing other emergency plans such as shelter-in-place arrangements. If anyone would like help with how to discuss this and similar events with their children, the Employee Assistance Program (EAP) is available for individual counseling. Also, they can provide tip sheets on how to talk to children about traumatic events and how to spot and deal with stress. The EAP can be reached at (281) 483-6130.

We have attached a memo from Christine Wood that addresses several issues of interest to the membership at large including a review of the curriculum requested by the Board of Directors, important changes arising from our efforts to obtain NACCP accreditation (in lieu of NAEYC) and important safety and calendar notices. Please note that the curriculum has not been changed but the Board did ask Ms. Wood to lead efforts to review available curriculums and make a recommendation on whether to retain A Beka and Pinnacle or to replace them with alternative curriculums. We would like to make sure everyone is aware that the decision to discontinue use of the A Beka workbooks is related to accreditation requirements and the fact that Ms. Wood is working with the teaching teams to implement a number of alternative teaching methods that we believe will result in an even higher level of achievement for our children.

We think you will find Ms. Wood very approachable and reasonable and encourage you to stop by and chat with her any time you have an issue that cannot satisfactorily be resolved by your child's teacher. We ask you to give her your full support. And again, we thank you for your patience as we worked through this transition.

The SFEI Board of Directors

Board of Directors

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